



**DIRECTORATE OF RESEARCH  
NAVSARI AGRICULTURAL UNIVERSITY  
ERU CHAR RASTA  
NAVSARI-396 450 (GUJARAT)**

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I/C DIRECTOR OF RESEARCH &  
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Dt. 02/2/2018

**Circular**

All the recognized PG guides of NAU, Navsari are hereby requested to submit their intake capacity for PG admission 2018-19 in prescribed proforma (enclosed) to the respective Head of the Departments\*.

All departmental heads are informed to compile the teacher wise intake capacity including recognized PG teachers working at sub centre and submit to respective Faculty Dean i.e. Dean, College of Agriculture, Waghai (for Agriculture); Dean, Aspee College Horticulture and Forestry (for Horticulture and Forestry); Dean, AABMI (for ABM); Dean, Veterinary College (for Veterinary) and Principal, College of Agri. Engineering & Technology (for Agri. Engineering) faculties.

The faculty Dean is requested to ensure that the list contains names of recognized PG teachers only and submit final list to the undersigned on or before 9<sup>th</sup> **March, 2018**

2/c *Shaukhaty*  
2.2.18  
**Director of Research & Dean**  
**Faculty of P.G. Studies**

**Note:**

1. \*Recognized PG teachers of sub centers and out station colleges are requested to give their intake to respective Professor & Head of the Department at Navsari campus.
2. The intake submitted by respective faculty Dean will only be considered, **none of the individual application will be accepted by this office for the same.**
3. The intake submitted by Principal will be total intake capacity of the faculty, the final intake will be decided and approved by academic council.

**Proforma for PG intake (2018-19)**

Sr. No.	Name of guide Present Designation Mob.No. Email:	Subject of Recognition	No. of PG students on hand		No. of PG students who are likely to complete degrees before AUG-2018		Intake for the year 2018-19		Give order no. of recognition letter
			Masters	Doctoral	Masters	Doctoral	Masters	Doctoral	

**Note:**

- **Only Recognized PG guides** are requested to submit their information in aforesaid proforma to the respective Professor and Head of Navsari Campus.
- Respective Professor and Head shall compile the information of his subject in the same proforma and submit to the respective Deans (Hard and Soft copy both)
- Respective Deans shall compile the information of their faculty in the same proforma and submit to the Director of Research and Dean PGS, Navsari (Hard and Soft copy both) before 9<sup>th</sup> March, 2018.
- All HODs and Dean/Principal are requested to see the intake of faculty and on-hand students and submit corrected copy to DR & Dean PGS.